

CONTACT DETAILS

FULL SERVICE BRANCHES

EASTERN CAPE

East London Full Service Branch
73 Oxford street
East London

Port Elizabeth Full Service Branch

Govan Mbeki Avenue,
Vuyisile Mini Square,
Port Elizabeth, 6001

Mthatha

Wonkennntu Craft Centre
Nelson Mandela Drive
(Next to Shell Garage)
Mthatha, 5100

KWAZULU-NATAL

eMpangeni Full Service Branch
Central Business District
Cnr Main and Turnbull Road
Empangeni

Durban Full Service Branch

71 Margaret Mncadi Avenue
Victoria Maine Building,
Durban

Newcastle Full Service Branch

Civic Centre Newcastle
38 Murchison Street
Newcastle

Mbombela Full Service Branch

Office Number 7 & 8, Imbizo Place
Samora Machele Drive (N4)
Mbombela

Secunda Full Service Branch

Block D (Third Door)
Kiwiet Office Park, Secunda

eMalahleni Full Service Branch

Stand No 174 Smuts Avenue
Emalahleni

GAUTENG

Johannesburg Full Service Branch
28 Harrison Street
6th Floor, Johannesburg

Randfontein Full Service Branch

Shop No. 2, Cnr Sutherland & Park Street,
Randfontein

Sedibeng

Mafatsane Thusong Centre
Second Avenue, Evaton, 1985

Ekurhuleni

13 Church Street
Old Magistrate Building
Youth Empowerment Centre,
Boksburg

Tshwane Full Service Branch

Middestad Mall, 1st Floor
522 Thabo Sehume Street, Pretoria

LIMPOPO

Polokwane Full Service Centre
69 Schoeman Street
Moolman Building, Polokwane

Thulamela Full Service Branch

Thulamela Information centre
Punda Maria Road, Thohoyandou

WESTERN CAPE

Cape Town Full Service Branch

Shop P18A Golden Acre
9 Adderley Street, Cape Town

FREE STATE

Bloemfontein Full Service Branch

Shop GF 125, Sanlam Plaza
Cnr Charlotte Maxeke & East Burger Streets
Bloemfontein

NORTHERN CAPE

Kimberly Full Service Branch

Old Telkom Building, 64 - 70 De Toit Span

NORTH WEST

Rustenburg Full Service Branch

39 Heystek Street, (next to SARS)
Rustenburg

DISTRICT CENTERS:

Mopani District Office

27 Agatha Street, Elita Flat no.5
Central Park, Tzaneen

THULAMAHASHE

Bushbuckridge Local Municipality Office, Old
Bohlabela BLD, Bushbuckridge Main Road.

SEKHUKHUNE - GROBLERSDAL

529 Van Reebeck Street, Groblersdal 0470

District: WATERBERG - THABAZIMBI

Address: Thabazimbi, Limpopo
11 Jourdan Street, Mollies Building

District: CHRIS HANI - QUEENSTOWN

Address: 22 Cathcart street, Komani

District: ALFRED NZO - MOUNT AYLIFF

Umzimvubu Goats Complex-Hospital Road,
Mount Ayliff 4735

District: JOHN TAOLO GAETSEWE

KURUMAN, 4 Federale Mynbou
(St John Taolo District Municipality)

District: NGAKA MODIRI MOLEMA

30 James Watt Crescent
Industrial Site, Mafikeng

XHARIEP

20 Louw Street, Trompsburg

District: FEZILE DABI - TWEELING

514 Tweeling, Pink Monaune Youth
Development Centre, Tweeling, 9820

District: UMKHANYAKUDE

MBAZWANA THUSONG CENTRE
P466, Mbazwana, 3974

District: SARAH BAARTMAN - KIRKWOOD

Nalambé Municipal Building
57 Voortrekker Street, Alexandria, 6185

District: ZULULAND PONGOLA

D1867 Belgrade Area, 3170

District: UGU - PORT SHEPSTONE

District: WESTERN CAPE

BEAUFORT WEST
1 Ngesi Ave, Sidesaviwa,
Beaufort West, 6970

District: UTHUKELA MUNICIPALITY

LADYSMITH
25 Keate Street, Ladysmith



JOB PREPAREDNESS PROGRAMME



NATIONAL YOUTH DEVELOPMENT AGENCY
OUR YOUTH. OUR FUTURE.

Toll Free No: **0800 58 58 58** • Web: **www.nyda.gov.za**

National Youth Development Agency @nyda_insta @NYDARSA @nydarsa

Job Preparedness Programme

The NYDA implements the Jobs Programme which have two components: Job Preparedness Training and JOB Placement.

- Job Preparedness training provides basic information on effective job hunting skills, how to draft an effective CV and motivational letter, how to prepare for job interviews and equip youth with relevant information to assist in employment retention once successfully interviewed.

Job Preparedness Training objectives

- To equip young people with basic information on effective job-hunting skills.
- Equip young people with skills to draft an effective CV and motivational letter.
- Train young people in how to prepare for job interviews.
- Equip youth with relevant information to assist in employment retention once successfully interviewed.
- To develop a skilled and capable workforce for South Africa to support an inclusive growth path.

Accessibility

Job Preparedness training is accessible through the walk-ins in all NYDA Branches and district offices of NYDA countrywide or you can register online at erp.nyda.gov.za. It is presented by our well-qualified training officers. They train in accordance with the youth needs. It could be issues of personal development, conflict resolutions, money management skills and communications. It is required that youth who have passion to start businesses must go through the life skills training.

- Have you completed a learnership or any skills development programme?
- Are you a newly graduate and looking for an internship?
- Are you a South African between the ages of 18 and 35?
- NYDA also has a JOBS Placement Programme?
- The Job Placement provides young people with opportunities to participate in training and/or workplace experience through deliberate efforts to link young people from the NYDA database with opportunities from both private and public sector organisations or companies. This intervention addresses the disjuncture between youth out of employment and the workplace/world of work.

How to access the Job Preparedness Programme:

Visit our website at www.nyda.gov.za
Contact our call centre on 0800 58 58 58;
or Visit your nearest NYDA branch.

