

Attention	:	Prospective Bidders
From	:	Supply Chain Management
Date	:	20 October 2026
Bid Number	:	RFP2026/07/NYDA
Bid Title	:	APPOINTMENT OF PHYSICAL SECURITY SERVICES FOR NYDA BRANCHES AND DISTRICTS OVER A PERIOD OF ONE (1) YEAR (12 MONTHS).

1. QUESTIONS AND ANSWERS DURING AND AFTER THE BRIEFING MEETING

1.1	Question	: Bidding for Lots <ul style="list-style-type: none"> • Can a bidder submit bids for both Lot 1 (Inland) and Lot 2 (Coastal), or submit two separate documents, one per lot? • If a bidder submits for both lots, what are the consequences?
	Answer	: Bidders are not allowed to submit for both L1 and Lot 2 but can only choose one Lot. Bidders that submit both lots will be disqualified.
1.2	Question	: Lot composition and evaluation <ul style="list-style-type: none"> • Must a bidder price and cover ALL offices in the chosen lot (Lot 1: 18 inland offices; Lot 2: 17 coastal offices), or may a bidder bid only for the offices within its area of operation? • If a bidder only has capacity in some offices of a lot, how will its bid be evaluated and how will the successful bidder for each lot be determined? • What was the reason for re-advertising the tender?
	Answer	: A bidder is required to price for all the offices in a Lot they are bidding for.
1.3	Question	: Addresses and offices <ul style="list-style-type: none"> • Can a bidder bid for the Coastal lot using an Inland office address (or the reverse), or must the bidder have an office in the region it is bidding for? • Must proof of address be submitted for every branch in the lot, or only for the bidder's main office? • Are satellite offices required in each area, or only the main office / control room that will be inspected? • How should bidders determine whether an office is in a rural or an urban area (Area 1 & 2 versus Area 3) for pricing purposes?

	Answer	: Bidders are to submit the proof of address where the control room is situated for bidding purposes, but this does not automatically determine the Lot they belong to. A bidder is allowed to choose a lot they intend to provide services for.
1.4	Question	: Emergency Security Services (R500 000) <ul style="list-style-type: none"> • What is the R500 000 "Emergency Security Services" amount on the pricing schedule, and must it be included in the bidder's total price? • Must the R500 000 be multiplied by 12, given that it appears under the "Monthly Rate" column? • Why is Emergency Security Services listed twice in the pricing schedule (the R500 000 amount and the hourly rates)?
	Answer	: Bidders are requested to add the Emergency security services (R500 000) when doing their calculation for the total bid offer.
1.5	Question	: Pricing schedule and PSIRA illustrative guide <ul style="list-style-type: none"> • When and where will the revised pricing schedules (Lot 1 and Lot 2) and the revised PSIRA illustrative pricing guide be issued? • How does the PSIRA illustrative pricing guide relate to the requirement that bidders submit a fully completed price breakdown (Phase 1, item 10), and must the guide be completed and signed together with the pricing schedule?
	Answer	: Please see the attached addendum and use it when submitting your tender proposal.
1.6	Question	: Equipment and services <ul style="list-style-type: none"> • Must bidders include scanning equipment in their bids? Does NYDA have scanning equipment at the sites? • Are bidders expected to provide any extra services other than those stipulated in the tender document?
	Answer	: Bidders are required to bid according to and in compliance with the information and requirements outlined in the bid document.
1.7	Question	: Compliance and functionality <ul style="list-style-type: none"> • Provident fund (Phase 1, item 9): If a bidder contributes to a provident fund other than the Private Security Sector Provident Fund (PSSPF), may it submit its current fund letter with the bid and submit the exemption letter later, once it has progressed to a later stage of evaluation? • Team leader CV (Phase 2): Must a CV be submitted for one team leader only, or for a team leader at each site the bidder is bidding for? If more than one CV is submitted, how will it be scored? • Specific goals (SBD 6.1): If the bidder's owner is older than 35 (or otherwise does not meet the youth, women or disability ownership categories), is the bidder still eligible to be evaluated and should it claim no preference points?

	Answer	:	<p>Bidder are requested to stick strictly to the requirements as per the advertised tender document.</p> <p>A single qualified Team leader will be sufficient for bidding purposes and for evaluation, providing more than one team leader is at a discretion of a bidder.</p>
1.8	Question	:	<p>Briefing session administration</p> <ul style="list-style-type: none"> • Is there a cut-off time for bidders joining the compulsory briefing session late? • How must bidders who were unable to register their company particulars on the chat during the briefing session prove their attendance?
	Answer	:	<p>The briefing remains open for bidders to join until the meeting has been closed and locked.</p> <p>Bidders who are struggling with registration are requested to send the picture of the meeting and their company details to <i>tenders@nyda.gov.za</i></p>