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| **Attention** | **:** | Prospective Bidders |
| **From** | **:** | Supply Chain Management |
| **Date** | **:** | 1 November 2023 |
| **Bid Number** | **:** | Tshwane – RFP2023/29/NYDA Westrand – RFP2023/35/NYDAJohannesburg – RFP2023/30/NYDABloemfontein – RFP2023/27/NYDAKimberley – RFP2023/31/NYDACape Town – RFP2023/28/NYDAGeorge – RFP2023/26/NYDA |
| **Bid Title** | **:** | RE-ADVERTISEMENT OF THE LEASE OF CORPORATE OFFICE SPACE FOR NYDA BRANCHES OVER A PERIOD OF SEVEN (7) YEARS. |

 YOU ARE HEREBY ADVISED OF THE ADMINISTRATIVE REGULATIONS AND PROCEDURES

o Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms if it is between parties in a horizontal relationship and if it involves collusive Bidding (or Bid rigging). Collusive Bidding is a per se prohibition meaning that it cannot be justified under any grounds. It undermines the fair determination of a supplier, corruptly eliminating free and open competition. Therefore, it is not allowed.

QUESTIONS AND ANSWERS DURING/AFTER THE COMPULSORY BRIEFING SESSION HELD ON THE 26 OCTOBER 2023 AT 10H00

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| 1.1 | **Question** | **:** |  What does unimpeded access to the building mean?  |
|  | **Answer** | **:** |  The building should be accessible to NYDA clients including physically disabled without NYDA clients being hindered or stopped from accessing the building.  |
| 1.2 | **Question** | **:** | How far should the parking be from the building? |
|  | **Answer** | **:** | Parking must be in the access-controlled area as part of the premises (inclusive of 2 paraplegics) will be required for staff vehicles at the premises and must be available for exclusive use by NYDA.  |
| 1.3 | **Question** | **:** | Buildings in the CBD are usually old and do not meet grade A. How should the building meet the grade required? |
|  | **Answer** | **:** | If the building is older than 15 years, it should have undergone a complete redevelopment with a high specification renovation, high-quality finishes; adequate on-site parking; air-conditioning.  |
| 1.4 | **Question** | **:** | When should the building CoC’s be provided? |
|  | **Answer** | **:** | At occupation  |
| 1.5 | **Question** | **:** | How should the TI and Deposit be factored into the total bid value? |
|  | **Answer** | **:** | By completing and signing the price schedule **using** the template in the bid document which is part of the mandatory requirements.  |
| 1.6 | **Question** | **:** | If you are currently leasing to the NYDA does the tender application apply as a renew of the current lease? |
|  | **Answer** | **:** | No. This is a new and independent bid process from any current contract or previous tender process |
| 1.7 | **Question** | **:** | Where can addresses be found of the current NYDA offices? |
|  | **Answer** | **:** | On the NYDA website [www.nyda.gov.za](http://www.nyda.gov.za)  |
| 1.8 | **Question** | **:** | Can a bidder propose more than one building? |
|  | **Answer** | **:** | Yes, the proposed buildings must all comply with the requirements as per the bid document  |

1. ANNEXURES

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| **1** | Presentation | Annexure A |

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